

**Trips sales** - occur at membership meetings beginning at 19:30. Each trip has an opening night, this is the first sign up opportunity for the membership.

A member is "signed up" when:

- The trip application is completed, signed, and presented to the TC
- An initial payment of 50 Euro per person is paid

Final Payment is due:

- By 8:00 PM on the published payoff date
- At the membership meeting

While it is preferred that members sign up and payoff at the membership meetings, members may contact the TC directly outside of the meetings. Failure to meet the payoff deadline may result in the loss of your slot.

For trips that are expected to be extremely popular, interested members will receive numbered tickets at the door beginning at 19:00. At 7:30 PM the TC will begin to call out these numbers for trip sign ups.

**Prices** – Trip prices are normally advertised as 1 adult space in a double (2 person) room. Prices normally include transportation, breakfast, and evening meals. A limited number of single rooms may be available for an additional charge. Trip prices may change, and the BOD reserves the right to modify published prices and/or cancel trips.

**Sign up early** – We visit some of the most popular resorts in Europe, and the supply of attractive lodging is exceeded by demand. The minimum number of participants for a bus trip is normally 30. If initial signups are below expectations, the BOD may be forced to cancel the trip or cancel the bus and offer the trip as a U-Drive.

**Signing up others** - On opening night, members may sign up ONE other PSC member (plus family) or two guests. After the first night, members may sign up any number of other members or guests.

**Guests** - Members may sign up guests. Each guest pays a 20 Euro non-member fee (per person) in addition to the trip price.

**Unaccompanied minors** - may not sign up for trips. Minors must be accompanied by a parent / guardian or other adult sponsor who has a written power of attorney. The TC will be provided a copy of the power of attorney at the time of sign-up.

Members agree to abide by all of the club's policies contained in the member guide. The PSC trip application also includes the Club's cancellation and refund policies; when you sign a trip application, you are again agreeing to these policies as they apply to the trip.

**Waiting lists** - may be created when a trip is full.

A member is on the waiting list when:

- the trip application is completed, signed, and presented to the TC
- an initial payment of 50 Euro per person is paid

If a space becomes available, members on the waiting list will receive the open slot. Final payment is due in full no later than the last payment date for the trip, or immediately if the last payment date has already passed.

Please notify the TC as soon as possible if you want to be removed from the wait list. Failure to notify the TC of your cancellation prior to your selection may result in cancellation fees

**Spaces are not transferable** - Your spot on the trip is not transferable to any other member or guest. If you wish to cancel, you must notify the TC. The first member on the waiting list is then entitled to your slot on the trip. If there isn't a waiting list, you are encouraged to find a replacement; however, the TC must sign them up. The date you cancel, whether or not the TC can fill your slot, and any fees assessed to the club by our travel partners, will determine the amount of your refund (please see the next section for these details).

**The Trip List is Final - 1 week prior to departure date.** The BOD makes no assurance that that signups, wait list elevations, or substitutions can be processed within this period. Members who cancel within a week of departure will be subject to cancellation charges, including charges for: lodging; meals; transportation; travel agency charges.

**Board of Directors Signups** - Due to the amount of work the BOD must do before, during and after the membership meetings, BOD members are afforded time prior to the membership meeting (6:30 to 7:00 PM) to sign up for trips.

**6<sup>th</sup> Trip Discounts** - Members receive a 50 Euro discount on their 6<sup>th</sup> paid family space of the season. Members receive a discount on their 6<sup>th</sup> trip and every 6<sup>th</sup> trip thereafter (6, 12, 18, etc.). It is the member's responsibility to track (and prove via receipts) their cumulative trip totals.